

Hillcrest Foundation

Application Guidelines

Background:

The Hillcrest Foundation was established through money received from Hillcrest and partner organisations to ensure that we have a system in place to support the communities we work in.

The Foundation's objectives are:

- To contribute to wider, social, economic and environmental wellbeing
- To offer training, educational, employment and recreational opportunities
- To create positive differences to the lives of others
- To strengthen links between charitable organisations, community groups and individuals within our areas of operation

Our aim:

Our aim is to support applications from the geographical locations Hillcrest operates in and each applicant must be able to demonstrate how their application/project reflects at least 2 of our values:

Inclusion - We listen to other points of view, learn from best practice and engage with our customers and communities as we recognise we are stronger and can contribute more if we have shared goals and collective efforts.

Respect - We value our staff and customers and empower them in a positive way to participate, to adapt and to be inspired to take ownership and make positive change

Excellence - We are ambitious for what our organisation and customers can achieve and strive to deliver the highest quality and value possible

Innovation - We look for new ways of solving problems, strive for continuous reflection and improvement and promote others to do the same.

Social Impact Measurement:

The Hillcrest Foundation aims to measure the social value of activity undertaken. If your project is deemed suitable to be effectively measured, it will be a requirement on acceptance of a grant to provide information so that measurement can take place. Hillcrest will support you to provide this information.

Social Impact Measurement:

The Hillcrest Foundation aims to measure the social value of activity undertaken. If your project is deemed suitable to be effectively measured, it will be a requirement on acceptance of a grant to provide information so that measurement can take place. Hillcrest will support you to provide this information.

Who we support:

The Hillcrest Foundation accepts applications from organisations and community groups. You can apply if you are a registered charity or community group with an income below £1 million. Schools may apply so long as the activity or project strengthens the community outside of your school.

- Voluntary or community organisation
- Registered charity
- Constituted group or club
- Not for profit or community interest company
- School (so long as the activity or project strengthens the community outside of your school)

We cannot accept applications from:

- Individuals
- Sole traders
- Companies that can pay profits to directors, shareholders or members
- Organisations based outside of the areas we work in i.e. Dundee, Angus, Fife, Perth and Kinross, Glasgow, Edinburgh and Aberdeen
- Organisations that don't have at least two people on their board or committee who aren't married, in a long term relationship, living together at the same address or related by blood
- One organisation on behalf of another

What we will fund i.e. what you can spend the money on:

We will provide grants towards revenue/unrestricted core costs and project costs/specific activities. Maximum grants awarded are £5,000 with minimum requests of £500. All funding should be spent within a year of the grant being awarded - funding is not recurring.

What we can fund:

- Equipment
- Staff costs
- Training costs
- Transport
- One off events
- Utilities and running costs
- Volunteer expenses

We can't fund:

- Alcohol
- Contingency costs
- Paying someone else to write your application
- Political or religious activity
- Recoverable VAT
- Statutory activities
- Capital costs
- Retrospective funding
- Individuals
- Work that does not deliver a direct benefit to the communities we work in

The application process:

Please ensure you fully complete the application form, as missing information may mean your application is not eligible for funding.

Any applications received after the deadline dates will not be eligible.

Successful applicants will be notified approximately 12 weeks after the deadline date.

Due to the volume of applications received, unsuccessful applicants will not be notified. If you have not heard from us 12 weeks after the deadline, your application has been unsuccessful. This does not mean that your application may not be successful in the future and you are free to re-apply 12 months after your last submission. If your application is successful, you are free to apply on completion and submission of your end-of-funding report.

How to submit an application:

Please send your completed application and any required documents to:
foundation@hillcrest.org.uk

Please only send requested documentation; if further information is required we'll ask for it.

Frequently asked questions can be found on our website:
www.hillcrest.org.uk/hillcrest-foundation/