

NEW GORBALS

HOUSING ASSOCIATION

Electrician - Temporary 12 months Recruitment Pack



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Recruitment@newgorbalsha.org.uk
www.newgorbalsha.org.uk

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About Us

New Gorbals Housing Association was established in 1989 by a committee of local people with a shared vision: to create new, high-quality homes in the Gorbals community.

Since then, through an ambitious programme of new-build developments and the acquisition of homes from Glasgow Housing Association and Scottish Homes, the Association has grown to manage over 2,600 homes for social rent in the Gorbals.

Today, we are the main provider of social housing in the Gorbals. Beyond this core responsibility we also provide factoring services to over 1,900 privately owned homes across the Gorbals, a number we expect to grow over the next five years.

Through our subsidiary, New Gorbals Property Management (NGPM), we also manage 63 mid-market properties which provide additional affordable housing options in our community.

We employ Welfare Rights, Communications, and Community Engagement staff who work alongside colleagues in our core service areas of Housing Management, Maintenance, Development, and Finance and Administration. We have 60 office-based staff, and approximately 50 tradespeople and operatives in our own repair, landscaping and gas servicing teams.

Our Vision

To provide the highest possible quality housing environment and services to all our customers whilst maximising our contribution to the overall regeneration of the Gorbals and addressing, where possible, the needs of this in the community who experience disadvantage.

Our vision and values are at the heart of everything we do. They guide our business decisions, shape our organisational culture, and define how we work with our community. We prioritise community empowerment, delivering high standards of service, and acting with social responsibility. These values drive us to provide exceptional housing and services while playing an active role in the regeneration and well-being of the Gorbals.

Our Values

- To be representative of, and accountable to, the Gorbals community.
- To be accessible and equitable treating every individual with courtesy and respect.
- To be innovative and creative, delivering the best possible outcomes for our community.
- To be focused on delivery customer-centric services which are collaboratively designed.

JOB DESCRIPTION

POST OF : **ELECTRICIAN**

SALARY : **£20.72 PER HOUR**

RESPONSIBLE TO : **REACTIVE REPAIRS MANAGER**

1. GENERAL RESPONSIBILITIES

- 1.1 Our Electricians contribute to ensure that New Gorbals Housing Association provides an efficient, cost-effective, high-quality service for all properties it manages including owner occupied developments.
- 1.2 The Electrician will play a key role in the day-to-day delivery of the Association's Electrical Services.
- 1.3 The Electrician will liaise closely with all Maintenance staff especially the Reactive Repairs Manager in all aspects of the Associations Rapid Repair Services.

2. SPECIFIC DUTIES (80% OF TIME)

2.1 Electrical Installation Conditioning Reports (EICRs)

- 2.1.1 Working in occupied properties to complete ongoing electrical testing (EICRs)
- 2.1.2 Working in void (empty) properties to complete ongoing electrical testing (EICRs)
- 2.1.3 Estimate, requisition and recommend the acquisition of necessary materials to ensure that testing is carried out following best practice and Health and Safety at Work regulations.

3. GENERAL DUTIES (20% OF TIME)

- 3.1 Carry out routine servicing and response repairs to electrical services equipment, including fault diagnosis and rectification.
- 3.2 Assist all other trades, as and when required, to complete satisfactory repairs in order to meet work schedules.
- 3.3 Manage store and vehicle material stock by ensuring correct booking and frequent replenishment of items used occurs.
- 3.4 Responsible for the safe use of a range of portable tools, small plant, ladders and equipment to enable duties of the role to be undertaken.

- 3.5 Apply knowledge and skills to record and report on status and condition of fixtures and fittings. This is to enable appropriate information to be fed into reports including recommendations concerning future maintenance.
- 3.6 Work subject to deadlines involving changing problems, circumstances or demand.

4. SKILLS & KNOWLEDGE

- 4.1 Ensure good quality workmanship which upholds NGHA standards, complies with building codes and British Standards, and follows safety standards.
- 4.2 Demonstrate familiarity with NICEIC/SELECT requirements.
- 4.3 Possession of valid SJIB card
- 4.4 Strong understanding of Health and Safety as applied in the workplace.
- 4.5 Experience of working with the public, providing exceptional customer service and ability to answer any customer questions.
- 4.6 Ability to manage own time and workload.

5. MISCELLANEOUS

- 5.1 Respond to all the Association in a prompt, polite and efficient manner and deal with any complaints as per the housing associations complaints handling policy and procedure.
- 5.2 Carry out other specific tasks as instructed by the Reactive Repairs Manager.
- 5.3 To work sometimes outside normal office hours, including weekends.
- 5.4 To work with colleagues across the organisation as required.
- 5.5 To undertake all training and development initiatives as required.

6. TRAVEL

- 6.1 Company vehicle for business use only.

7. CALLOUTS

- 7.1 You will be required to work an on-call rota of one week in every 4 weeks.

PERSON SPECIFICATION

ELECTRICIAN

ESSENTIAL SKILLS AND EXPERIENCE

- Be able to communicate effectively with various different bodies such as tenants, Contractors, fellow staff members etc.
- Have proven experience in diagnosing repair faults.
- Relevant experience in construction maintenance.
- Able to complete appropriate paperwork in relation to reactive repairs.
- Have a flexible approach and be prepared to work out with office hours as part of an out of hours emergency call out service.
- Experienced in a reactive repairs service and have the ability to plan work.
- Prepared to work as a team member but also have an ability to work on your own initiative.
- Committed to ensuring the delivery of safe working practices and be able to plan, organise and deliver your daily workload effectively.
- Self-motivated and have a desire to achieve and maintain high standards of work.
- A team player who can work flexibly and contribute positively towards the continuous improvement of our Reactive Maintenance Service.
- Able to carry out equipment inspection prior to use to identify any defects and report to supervisor.
- To hold a full, current driving licence.

DESIRABLE SKILLS AND EXPERIENCE

- Previous experience and knowledge of Housing Associations.
- Experience working with a reactive maintenance team.

What we Offer

Summary of Principle Conditions of Service:

Post	Electrician
Contract type	Temporary - 12 months
Hourly Rate	£20.72 per hour
Hours of Work	Monday to Friday - 39 hours per week
Annual Leave	22 days Annual Leave year runs from 1 April to 31 March
Public Holiday	15 days
Pension	Auto-enrolment to join the defined contribution scheme within the Scottish Housing Associations Pension Scheme (SHAPS)
Sickness Entitlement	Occupational sick pay rising to 12 weeks full pay based on length of service
Notice Period	4 weeks



How to Apply

We trust that you have found the information in this recruitment pack both useful and informative. If you would like to join our team, please take note of the key dates and process below.

Key Dates

Closing Date	12 noon on Friday 24 April 2026
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Please review the Job Profile and provide an up to date CV and supporting statement (no more than 2 pages) outlining your experience and how you meet the role requirements to: Recruitment@newgorbalsha.org.uk

Any CVs received after the closing date will not be considered.

Should you require any further information on this post, please do not hesitate to contact Martin Gaughan, Reactive Repairs Manager on 0141 429 3900.

We look forward to receiving your CV.



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