

# TRANSFER APPLICANTS

If you are a current tenant of the Association and have applied for a housing transfer your property will have to pass a house inspection before we will offer you another home.



## Things that Might Fail an Inspection

### Damage to property

- ✗ holes in walls/doors
- ✗ missing doors

### Poor Decoration

- ✗ Badly marked walls/drawing on walls.
- ✗ Ripped wall paper/half-finished rooms.
- ✗ Nicotine stained walls fixtures & fittings.

### Alterations without Permission

- ✗ If you have carried out any work to the property without our permission in writing, we may need you to reinstate it to how it was originally.
- ✗ This includes, things like wrapped kitchen units, floored attic space, nonstandard doors, oversized sheds etc.
- ✗ Poor State of Cleanliness

If you are unsure if any of these points might affect you, please contact the office to arrange a Pre-Transfer Inspection. We are happy to come out to identify what work you need to do to bring your home up to an acceptable standard.

Early Inspections are recommended as failing an inspection may stop you being offered a new home. Please get in touch

# Things to Remember when Applying for a Transfer or Moving Out



-  Unless it has been agreed with your Maintenance/Housing Officer beforehand, all floorcoverings must be removed at the end of your Tenancy.
-  Rent Arrears or Outstanding Recharges without a suitable agreement that has been honoured for a minimum of 3 months will prevent you from being offered a new home.
-  Moving house can be expensive! We encourage you, if you can, to start putting a little aside each week/month to help with the move. We have a Welfare Team on hand if you need any financial advice/help with the move.
-  Any non standard light fittings will need to be removed and returned to a standard pendant - see example opposite. You will incur a charge for this if we have to do it.



## Contact Us

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