

## Vacation Scholarships for Undergraduates

The Vacation Scholarship Scheme is intended for eligible students undertaking a degree course at an eligible Scottish Higher Education Institution (HEI), who have shown exceptional merit during their studies, and who would like to devote some portion of the long vacation (typically from May onwards) to undertake a programme of independent research of direct benefit to their academic work.

### Terms and Conditions

#### Tenure

1. Vacation Scholarships are tenable for a minimum length of two weeks and a maximum length of twelve weeks. The award letter will specify the length of the award as decided by the selection panel.
2. Awards are **not** transferable to a different student or project.
3. The project supervisor and/or host, if undertaking the research at another organisation than the student's home university/HEI, must provide the necessary guidance and all research costs to enable the student to complete the Vacation Scholarship. The project supervisor and/or host must also ensure all ethical and regulatory requirements relevant to the project are completed before the start of the Scholarship.
4. A Carnegie Vacation Scholarship cannot be held in conjunction with a similar award from a different funder.

#### Scholarship value and payment

5. The value of the Scholarship is **£250 per week**. Research costs are **not** covered under this scheme.
6. Institutions are notified of the names of the successful students through a letter sent to the Principal and copied to the relevant administrative contact. A single grant is awarded to each organisation with successful applicants.
7. The grant is not paid in advance to universities/HEIs. The latter are expected to pay out the stipend to the students at regular intervals during their scholarship period.
8. Reimbursement of the awards to the university/HEI is made as a single payment following receipt of i) a project poster completed by each of the successful students; ii) an invoice for the total amount disbursed and iii) a Financial Statement detailing the amounts paid to each student. A single invoice should be issued for all Vacation Scholarships at the same university/HEI.
9. A scholarship may be cancelled if a student fails to demonstrate satisfactory progress during the project's lifetime, or abandons it.
10. The Trust will cancel any scholarship which fails to start by the agreed date.
11. Should a project be cancelled or abandoned after the start date, the amount invoiced to the Trust must be adjusted according to the number of full weeks completed by the student.

#### Reporting

12. Students are required to submit a poster on their project to the Trust prior to that year's Vacation Scholars Poster Event, in which they are expected to participate. Further details regarding this will be provided to successful applicants.

*January 2019*