**Carnegie PhD Scholarships**

Institutional Statement of Support

**Section 1** of this form should be completed by the Departmental/School: Head, Deputy Head, Research Director, Postgraduate Studies Director or Dean, where the research will be undertaken.

**Section 2** of the form must be completed by the institutional representative co-ordinating the selection of candidates on behalf of the eligible institution. This section should only be signed once the internal selection has occurred and the institution’s candidates selected.

**Once completed, the form should be returned to the candidate’s nominating supervisor for submission to the Carnegie Trust along with the nomination form and academic transcripts.**

**Candidate’s details**

|  |  |
| --- | --- |
| Name of nominated candidate |  |
| Name of proposed supervisor(s) |  |
| Department/School in which the PhD will be undertaken |  |
| University/HEI where the PhD will be undertaken |  |

**Section 1: Institutional statement of support (max. 2 pages of A4 in Calibri 11 or Arial 10)**

The Institutional Statement of Support is intended to allow institutions to make a case for support for their nominated candidates. The statement should provide information about:

* The quality of the student and his or her proposed research project
* The relevance and fit of the proposal and the proposed supervisor(s)
* The relevance and fit between the proposal and the research environment in the department/school where the research will be conducted
* The environment and support offered by the department/school (training, mentoring, available facilities, expertise)
* The environment and support offered by the institution more widely (through a graduate school, training programmes, participation in local and national networks or research pools)

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**Fee waiver requirements for international students and 42-month Scholarships**

In addition to a monthly stipend paid directly to the Scholar, the Carnegie PhD Scholarships include tuition fees at the UKRI rate for a **maximum of 36 months**. In the case of international students and students/supervisors requesting funding for 42 months, the Host University/HEI must agree in writing to waive the difference. Under no circumstances should the balance be charged to the PhD Scholar.

**Declaration**

In signing this form as Departmental/School: Head, Deputy Head, Research Director, Postgraduate Studies Director or Dean, I hereby confirm that

[ ]  Our Department/School will provide the necessary supervision, resources (e.g. consumables) and facilities for the candidate to conduct the proposed research;

[ ]  I have read and understood the above statement regarding tuition fees for international students and 42-month scholarships and I confirm that a fee waiver will be arranged if applicable to our candidate;

[ ]  All necessary Ethical and Regulatory approvals will be obtained prior to the research proceeding.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signed\*** |  | **Date** |  |
| **Name (in full)** |  |
| **Position** |  |
| **University/HEI** |  |

\*Please insert a scanned signature

**Section 2: Institution sign-off**

*This section should only be signed once the internal selection process has been completed and the Institution’s candidates have been selected.*

In signing this form, I, the institutional representative, hereby confirm that the above candidate has been selected as one of \_\_\_\_ students nominated by our University/HEI.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signed\*** |  | **Date** |  |
| **Name (in full)** |  |
| **Position** |  |
| **University/HEI** |  |

\*Please insert a scanned signature

Please save this form as a PDF (maximum file size: **2MB**) and return it to the candidate’s nominating supervisor.

**The nominating supervisor is responsible for submitting the form online to the Trust by the deadline of 28th February 2023, 5pm (British Standard Time).**