



Examination Requirements – Proof of Identification

Candidate identity – please read carefully

It is the responsibility of the centre to confirm the identity of all candidates sitting the examination.

a) The examination invigilator must be satisfied that the same person who is sitting the exam is the same person that was entered for the qualification.

b) Candidates without an approved form of identification will not be permitted to sit the examination.

c) Centres must ensure that candidate identity is checked against one of the following forms of photographic identification:

- A photo card driving licence, or
- A valid passport, or
- A valid identity card from within the EU, or
- A military identity card, or
- A Government identity card, or
- A Security Industry Authority card, or
- A Personal Licence, issued by a Scottish Licensing Board, or
- Other forms of identification (such as PASS card, or Young Scot card) may be considered.

d) Centres must record that candidate identity has been checked against one of the permitted forms of photographic identification.

e) Candidates must be informed within their joining instructions that they must bring a permitted form of identification.

f) In addition, centres must comply with such additional candidate identity requirements specified

If you have any concerns relating to the acceptable forms of identification, please do not hesitate to email us at part-timelearning@nesco.ac.uk