

WELCOME TO NESCOL

**YOUR
FUTURE
STARTS
HERE**

Everything you need to know before starting your
School Links course or Foundation Apprenticeship



PRE-ENTRY CHECKLIST

Make sure you have checked everything on this list before you start your course:

Pre-entry checklist	
Have you completed your online enrolment form? www.nescol.ac.uk/schools-enrolment	
Have you completed the Code of Commitment Form? https://forms.office.com/e/HsZwrATHU7	
Are you aware of the PPE requirements for your course? Find out more: www.nescol.ac.uk/schools-ppe	
Have you informed your guidance teacher if you are entitled to Free School Meals?	
Do you know how to log into the College networks?	

ATTENDANCE

This course will form part of your timetable throughout the year and should be treated like all your other school subjects. You should attend on the days and times stated in your offer letter.

You will be expected to attend College throughout the full year, including during Prelim study leave, but not including school holidays.

It is important that you attend regularly. You will be continuously assessed throughout the year within the classroom, and missing classes might mean missing assessments. Your attendance will be monitored and any absences will be reported to the school.

When do courses start?

Before summer: Courses start week beginning Monday 5 June and will run until the summer holidays.

After summer: Courses recommence from Monday 28 August.

When do courses end?

Foundation Apprenticeships: If you are studying a Foundation Apprenticeship over two years you will continue classes until the end of June 2024. If you are studying a Foundation Apprenticeship over one year, you may have classes during May around your exams and possibly into June to ensure full completion.

HNCs: If you are undertaking an HNC, your course will run until the end of June 2024.

All other courses: Your course will continue until the start of your SQA Exams in May 2024.

How do I get to College?

Where travel arrangements are required to attend College, you will be provided with more information by your Guidance teacher.



GETTING LOGGED IN

You have enrolled into your course. What next? You will be provided with an eight-digit student number (this is on your offer letter) and a default password for logging onto our network.

When first logging into any College system, you must enter your Student Number followed by @nescol.ac.uk as your username and your DEFAULT password, which will be in this format:

1. Uppercase first character of your forename.
2. Lowercase first character of your surname.
3. Date of birth DD/MM/YY.

E.g. John Smith, with a date of birth 20/07/92, will have a password of: Js200792

Once you've logged in, the first thing you should do is access the Password+ page from Blackboard* to change your password and set up your security questions.

By setting up a Password+ account you have complete control over your password and can reset or change your password at any time and from anywhere with an internet connection. For Office 365 and MyNESCol, you'll use your student email address to log in.

*Blackboard is the Virtual Learning Environment system used in the College, where you can find a host of useful information and access your courses online. Blackboard will be the main platform that your lecturers will use to make resources available to you, including interactive materials, videos, assessments and feedback.

WHAT WILL YOU NEED?

Devices

You may be required to bring a laptop or device to classes to support your learning. You will receive information about this at your induction in June.

Protective Clothing and Uniforms

- You are not required to wear school uniform when attending College.
- Some courses require you to wear Personal Protective Equipment (PPE).

You will not be allowed into Salons or Workshops without the required PPE



You can find out more about the PPE and Uniform requirements on our website at www.nescol.ac.uk/schools-ppe or by scanning the QR code.

If you are a Foundation Apprentice, you will be provided with any PPE requirements by the College at the beginning of your course.

BREAKS AND LUNCH

Breaks

You will be provided with breaks during your time at College. You will not be supervised by College staff during this break and it is expected that you will behave in accordance with the adult learning environment you are attending.

Lunch Facilities

Canteen facilities are available at all College campuses to purchase snacks, drinks and meals for pupils who are in College over a break or lunch time. You are also welcome to take a packed lunch if you wish.

If you are entitled to Free School Meals your vouchers should be available for you to collect from the School Office prior to attending College.

Make sure your guidance teacher knows you are entitled to free school meals so they can inform the College.



HAVE FUN!

Studying a College course while you're still in school is a fantastic opportunity. You'll be learning from industry experts in specialist facilities with other people who share your passion. It's a great place to start your career journey, or just study something a bit different.

The lecturers and our support teams are here for you. We want to make sure you get the best experience possible at NESCol, so if you've got any questions during your course, don't be afraid to ask.

WANT TO FIND OUT MORE?

More information about our School Links courses and Foundation Apprenticeships is available on our website, including a guide for logging into our IT systems and Virtual Learning Environment.

Find out more at www.nescol.ac.uk/schools-welcome

If you have any queries please speak to your Guidance Teacher or email: schools@nescol.ac.uk