

Additional Tickets



How to buy additional tickets.

Step 1. Go to

<https://www2.edeandravenscroft.com/academic/>

Step 2. Sign into your account by clicking on the head and shoulder icon



Step 3. Sign in using your email address and password you would have created for your account

REGISTERED CUSTOMER

If you have an account, sign in with your email address.

[Forgot Your Password?](#)

SIGN IN



Step 4. Click on the view / edit button for your order

RECENT ORDERS

[View All](#)

ORDER #	DATE	SHIP TO	ORDER TOTAL	STATUS	ACTION
6608473	22/08/2023	LINDSEY HATHERLEY	£0.00	ORDER RECEIVED	VIEW/EDIT

Step 5. Click on amend ticket order

CANCEL/AMEND ORDER

If you wish to cancel or amend this order, please use the buttons below.

Editing your order will allow you to remove, edit and add items to your order.

AMEND HIRE/PHOTOGRAPHY ORDER



AMEND TICKET ORDER



CANCEL ENTIRE ORDER





Step 6. Press continue

EDIT MODE

After editing your order, please remember to check out to confirm your changes.

Note: Do not remove previously added items unless you no longer want them. You will not be charged for items already purchased.

EXIT EDIT MODE > CONTINUE >

Step 7. Press continue

1. YOUR TICKET

As a student, you have been assigned a ticket automatically
Student £0.00

CONTINUE >

2. GUEST TICKETS

Step 8. You will now see the guest ticket screen

The Guest ticket refers to the complimentary guest tickets you have already ordered. They are free of charge. Select the additional ticket box adding the amount you require.

2. GUEST TICKETS

Please select the number of guest tickets you require

GUEST TICKET

(Maximum 6)

Guest Ticket	£0.00	2	▼
Additional Tickets	£5.00	0	▼

0
1
2
3
4

CONTINUE

3. QUESTIONNAIRE

TOTAL COST FOR CEREMONY: £0.00



Step 9. Complete as appropriate and then proceed to checkout

3. QUESTIONNAIRE

1. If you or your guests would like accessibility assistance please let us know.



2. If additional guest tickets become available and you would be interested in purchasing, please indicate how many you would require.

TOTAL COST FOR CEREMONY: £10.00

[PROCEED TO CHECKOUT](#) >

Please note that eligibility to participate in the Graduation Ceremony will be confirmed to the College

Step 10. Here you will find information on your student ticket (that is for you), the complimentary guest tickets you have ordered and the additional tickets. Press the proceed to checkout button

	STUDENT TICKET Edit Tickets	1	£0.00	X
	GUEST TICKET Edit Tickets	2	£0.00	X
	ADDITIONAL TICKETS Edit Tickets	2	£10.00	X

TOTAL	£10.00
ORDER TOTAL	£10.00
PREVIOUS ORDER TOTAL	£0.00
BALANCE TO PAY	£10.00
(UK VAT)	£0.00

[PROCEED TO CHECKOUT](#) >

[Continue Shopping](#)
[Apply Discount Code](#)

You will then be asked to enter your payment details.

Problems with your order?

Call the Contact Centre on 01223 734 759