

## FINANCE & RESOURCES COMMITTEE

### MINUTE OF MEETING

Minute of the Meeting of the Finance & Resources Committee held on Wednesday 04 June 2025 at 1:00pm via Microsoft Teams.

**Present:**

Sheena Ross (Chair)  
Ewan Rattray (Vice Chair) until 1:45pm  
Neil Cowie  
Viktorija Nikitina  
Jim Gifford  
Iain Watt  
David Blackhall

**In attendance:**

Stuart Thompson, Vice Principal Finance & Resources  
Susan Lawrance, Secretary to the Board  
Karen Fraser, Minute Secretary

	Transcription Recording Started at 1:02pm
Agenda Item	
50-24	<b>Apologies for Absence</b> Apologies were received in advance of the meeting from S Elston.
51-24	<b>Declaration of any Potential Conflicts of Interest in relation to any Agenda Items</b> J Gifford declared a potential conflict of interest by virtue of his position with Aberdeenshire Council, specifically Agenda Item 60-24.
52-24	<b>Minute of Previous Meeting - 19 February 2025</b> The Minute was approved as a true and accurate record.
53-24	<b>Matters Arising from the Previous Meeting</b> Members noted the updates to the 4 Matters Arising captured in the shared report.  S Thompson clarified his intention to develop the 5-Year Scenario Planning document based on today's discussion of Agenda Item 55-24, for Regional Board decision at the 17/06/25 Regional Board meeting.
	<b>Reserved Matters for Decision</b>
54-24	<b>SFC 2025-26 Indicative Funding</b>

\*Red text denotes Reserved Item of Business



57-24	<b>2024-25 Capital Budget Update (In conjunction with Agenda Item 56-24)</b>
58-24	<b>ETSH Update</b>
59-24	<b>ASET Update</b>

\*Red text denotes Reserved Item of Business

60-24	<b>Opportunities Register</b>
	<b>Reserved Matters for Information</b>
61-24	<b>Credits and Enrolments Update AY2024-25</b>
62-24	<b>Any Other Business</b> <ul style="list-style-type: none"> <li><b>Recruitment Progress</b></li> </ul> <p>S Thompson outlined the undertakings with Aspen, the associated timeline, and intended short-term cover to assist with YE and Audit work.</p>
63-24	<b>Summation of Actions and Date of Next Meeting</b> <p>The identified actions were summarised and the next meeting of the Finance &amp; Resources Committee noted as due to be scheduled for September 2025.</p>
	<b>Meeting ended at 2:55pm</b>

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Actions from the Finance & Resources Committee Meeting – 04 June 2025			
Agenda Item	Action	Responsibility of	Deadline
54-24	Escalation:		
54-24	Chase No Response:		
58-24	ETSH:		
61-24	Credits and Enrolments Update:		

**Signed: S Ross, Finance & Resources Committee Chair**

**Dated: 17.09.25**

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