



REGIONAL BOARD

NOTE OF MEETING

Minute of the Meeting of the Regional Board of North East Scotland College, held on Wednesday 19 June 2024 at 0930hrs in the Boardroom of City Campus.

Agenda Item	<p>Present: Susan Elston, Regional Chair Jim Gifford Bryan Hutcheson Sheena Ross Caroline Laurenson Leona McDermid Iain Watt Mark Fotheringham David Blackhall Cindy Dempster Duncan Cockburn Laurence McLenan Ellie Zemani</p> <p>Present via Teams: Neil McLennan (from Agenda Item 73-23 to end) Neil Cowie</p> <p>In Attendance: Robin McGregor, Vice Principal, Curriculum & Quality Karen Fraser, Minute Secretary Lorraine Garden, Minute Secretary</p> <p>In Attendance via Teams: Stuart Thompson, Vice Principal, Finance & Resources</p> <p>Guest Attendees: John Reid, Board Chair, ASET (for Agenda Item 71-23) Atholl Menzies, Chief Executive and Executive Director, ASET (for Agenda Item 71-23) Maggie McGinlay, Chief Executive Officer, ETZ Ltd (for Agenda Item 72-23) Susan Grant, Strategic Lead, Energy Transitions (for Agenda Item 73-23)</p> <p>Regional Chair S Elston welcomed all to the meeting.</p>
67-23	<p>Apologies for Absence Apologies were received in advance from C Beaton, L Ross and S Lawrance.</p> <p>A Watt and D Anderson were not in attendance.</p>
68-23	<p>Declaration of Potential Conflicts of Interest in relation to any Agenda Items J Gifford declared a potential conflict of interest by virtue of his position with Aberdeenshire Council, specifically Agenda Item 78-23. L McDermid declared a potential conflict of interest by virtue of her position with Aberdeen Foyer. D Cockburn declared a potential conflict of interest by virtue of his position with RGU, specifically Agenda Item 87-23 (2.6.1).</p>

69-23	Minutes of Previous Meeting (20.03.24) The Minute was approved as a true and accurate record.
70-23	Matters Arising from the Previous Meeting (20.03.24) Members noted that the 4 matters arising had been addressed.
	Reserved Presentations
	Guest attendees J Reid and A Menzies joined the meeting at 9:37am
71-23	ASET Presentation on Strategy (J Reid and A Menzies) - followed by Q&A Session
	Guest attendees J Reid and A Menzies left the meeting at 10:37am Guest attendees M McGinlay and S Grant joined the meeting at 10:40am
72-23	ETZ Project (M McGinlay) - followed by a Q&A Session

	Guest attendee M McGinlay left the meeting at 11:17am
	Lunch Break 11:18am – 11:44am
	Reserved Matters for Decision
73-23	ETZ Proposal – Sign Off of Contracts (R McGregor and S Grant)

	Guest attendee S Grant left the meeting at 12:25pm
74-23	ASET Discussion and ASET Financial Update For Information
75-23	SFC FFR for approval (discussed following Agenda Item 77-23)
76-23	2023-24 Financial Budget

77-23	2024-25 Financial Budget
78-23	Fraserburgh Childcare Provision
	Matters for Decision
79-23	<p>Programme of Meetings AY2024-25</p> <p>Members were directed to the Paper, and asked to bring any anticipated issues to the attention of S Lawrance or L Garden.</p> <p>Decision = Accepted as presented.</p>
80-23	<p>Board Policies/Procedure:</p> <ul style="list-style-type: none"> • Induction Policy • ASET Director Policy • Fellows Procedure <p>Members were directed to the uploaded Papers for reference.</p> <p>Decision = Policies and Procedure approved.</p>
81-23	<p>Course Fees Policy Update</p> <p>Members were directed to the uploaded Paper for reference.</p> <p>Decision = Policy approved.</p>
	Matters for Discussion
82-23	<p>NESCol Graduation Ceremonies – Fellowship Offer</p> <p>Members noted the information provided and were asked to share suggestions of potential individuals with S Lawrance or L Garden by 14/07/24.</p>

	Action: All to consider Fellowship suggestions.
83-23	Student Satisfaction and Engagement Survey Whilst acknowledging a very good Report, the significance of the Survey's undertakings in the future was conveyed to Members. The % of satisfaction noted in response to questions regarding the SA was briefly discussed. The exceptional response rate to the Survey encapsulated a positive picture during challenging times.
	Reports to the Board
84-23	Report by the Regional Chair Members were directed to the uploaded Paper for reference and thanks were expressed to those who responded to a feedback request from S Elston.
85-23	Report by the Principal (including VS and National Bargaining)
86-23	Report by Committee Chairs Members were directed to the shared Report. Highlights were provided by L McDermid in relation to the Employee Voice Questionnaire, by J Gifford regarding the completed and ongoing internal audits, and by B Henderson who acknowledged the recognised challenges.
	Reserved Matters for Information
87-23	Credits Activity Update and Forecast (R McGregor)
	Matters for Information
88-23	Strategic Risk Register
89-23	Opportunity Register
	NESCol and SA staff Members (with the exception of Minute Secretaries) left the meeting at 1:55pm
	Private Reserved Matters
90-23	Principal's Performance Management Objectives – Update

91-23	Any Other Business No other business was raised.
92-23	Summation of Actions and date of next meeting A summary of identified actions was provided at the close of each Agenda Item. It was confirmed that the next Regional Board Meeting is scheduled to take place on Wednesday 09/10/24, invites to which will be dispatched over the Summer.
	Meeting ended at 2:07pm

ACTIONS FROM THE REGIONAL BOARD MEETING – 19 JUNE 2024			
Agenda Item	Action	Responsibility of	Deadline
71-23	ASET Presentation:		
74-23	ASET Discussion:		
74-23	ASET Discussion:		
74-23	ASET Discussion:		
74-23	ASET Discussion:		
82-23	Graduation Ceremonies: Suggestions of potential Fellowship individuals to be shared with S Lawrance or L Garden.	All	14/07/24
90-23	Principal's Performance Management Objectives:		

Signed: S Elston, Regional Chair

Date: 09 / 10 / 24