CLUB LOGO / NAME 

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| --- | --- |
| **ROLE TITLE:**  | Youth Coordinator  |
| **RESPONSIBLE TO:**  | The Club Management Committee / Youth Committee |
| **SKILLS REQUIRED:**  | * **Enthusiastic**
* **Well organised**
* **Prepared to make a regular time commitment**
* **Good communication and organisational skills**
* **Good man management skills**
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**MAIN DUTIES:**

1. Oversee running of youth sessions
2. Line manage all junior coaches
3. Stand in for coaches as required
4. Plan session format and themes for the sessions
5. Provide link between youth coaches and main committee(s)
6. Record coaching hours / time sheets as applicable
7. Oversee the work of all youth support staff/volunteers with support of committee members
8. Monitor and evaluate sessions and modify and aadapt to suit the needs of the group

**TIME COMMITMENT:** ………………………………………………………………………………………

**SIGNATURES: Youth Coordinator** ………………………………………...

**Date** …………………………………………………………………...

**President** …………………………………………………………………...

**Date** …………………………………………………………………...