**MINUTES OF THE MEETING OF THE SCOTTISH HOCKEY BOARD ON 4th July 2016**

**Glasgow National hockey Centre**

**18.30 start**

**ATTENDANCE**

|  |  |
| --- | --- |
| **DIRECTORS** | **IN ATTENDANCE** |
| Scott Baird ChairCheryl Osbourne Angie Keith\* Robin McLaren\*Peter MonaghanBarbara MorganAndrew Scoular | David Sweetman CEOAnne Wotherspoon PresidentMaggie Conacher V President  |

\*Electronically

|  |  |  |
| --- | --- | --- |
| **Item**  |  | **Action** |
| 1.1 | **Apologies**Peter MonaghanLorna Callan |  |
| 1.2 | **Declarations of interest**No Changes |  |
| 2.1 | **Minutes of the meeting 30th May 2016**Minutes were reviewed. MC wasn’t present, and the minutes were updated to reflect this. .  |  |
| 2.2 | **Matters Arising**None.  |  |
| 3.0 | **Action Points**AK is going to catch up with Kirsty Fowler regarding the competitions module for the Website. Audit Committee, discussion on introducing new board directors to include Audit responsibilities.  |  |
| 4 | **KPI Tracker**DS Went through the KPI Tracker. DS explained that we had our first Red, that we had no Scots in the Hockey for Team GB. DS highlighted the changes that were being made to improve on this in the future. We were very positive in other areas, with Membership growth being a particular highlight. The Board were also pleased at the 2 umpires appointed for the Rio Games.  |  |
| 5 | **Risk Register** Will be reviewed at the next meeting. There was specific focus around management of High Risks that DS agreed to pick up with RM.  |  |
| 6.1 | **Management Accounts** DS Presented the Management Accounts.  |  |
| 7.1 | **CEO Background Report** DS presented his background Report, there was discussion around the upcoming events.  |  |
| 7.2 | **Management Committee Update** Anne indicated that she is looking to change the Management Committee Structure. Both SB and DS said they were very happy to have discussions to ensure that the Management Committee is delivering for the sport.  |  |
| 7.3 | **SportScotland Update**No report as LC wasn’t in Attendance.  |  |
| 7.4 | **Management Committee Update** AW provided a verbal update.  |  |
| 8 |  **Executive Calendar** Doodle Poll for September will be circulated.  |  |
| 9 | **AOCB**There was a comment on a staff and volunteers event. DS asked for Suggestions. RM suggested that we could look at how to build and improve on the AGM. DS agreed to look at this.  |  |
|  | Meeting Concluded at 20.15 |  |