

MINUTES OF THE MEETING OF THE SCOTTISH HOCKEY BOARD ON 29 January 2018

Glasgow National Hockey Centre

18.30 Start

ATTENDANCE

DIRECTORS	IN ATTENDANCE
Scott Baird Chair Cheryl Osborne Angie Keith (VC) Paul Geoghan (VC) Maggie Waterston Barbara Morgan Andrew Scoular Rona Beattie	David Sweetman CEO Andy Tennant Head of Performance Anne Wotherspoon President Maggie Conacher Vice President

Item		Action
1.1	Apologies Sophie Ashcroft Lorna Callan Sportscotland Robin McLaren Lynsey Wilson	
1.2	Declarations of interest None	
2.1	Minutes of the meeting 20 November 2017 The board agreed that they were a true and accurate reflection of the meeting	
2.2	Matters Arising None	
3	Action Points from Previous Meeting AK Gave an update on the plans for stage three of core. SB thanked AK for her work on progressing core. Audit Committee – DS and MW have Agreed the Terms of Reference. These will be circulated to the Board for Feedback, and the process will start for recruitment and putting the first dates in the diary. The ToR will come for formal approval at the board meeting in January. The SHU Events accounts are being finalised. Commercial Group – Following the strategy away day, need to do a stop and think in terms of commercial strategy.	

4	KPI Tracker AS suggested that the KPI tracker could be improved, and agreed to provide the version used by British Judo to DS.	
4	Risk Register Will be changed and updated as part of the remit of the audit committee.	
5	FIH and SSA update DS presented an update to the board on the Pro-League and the staff changes at the FIH. He also covered off the funding situation for the SSA.	
6	Finance DS indicated that he was confident that we would make a small surplus in line with the budget plans for 2018. He indicated that SH Events would make a loss of between £2K and £3K He Presented the Budget for 2018, which was approved in principal by the Board and will be reviewed in detail by the Audit Committee.	
7	Performance AT presented his report on performance, and the build up to the Commonwealth Games. AT talked about the relationship with Great Britain, the development of shared coaching practices and the roadshow of GB coaching that was coming to Scotland. Andy provided details of the Athlete welfare surveys carried out with the High-Performance Group. AT agreed to provide further details at his next presentation to Board.	
8	Audit Committee The Audit Committee paper was presented to the board. The Board were comfortable with the paper and proposal of Board structure.	
8.1	CEO Background Report. DS presented his Background report.	
8.2	Management Committee AW gave a verbal update	
8.5	SportScotland No report received	
9	Executive Calendar	
9	AOCB	
	Meeting Concluded at 21.00	
	Next meeting 23/4/2018	