

MINUTES OF THE MEETING OF THE SCOTTISH HOCKEY BOARD ON 23 April 2018

Glasgow National Hockey Centre

18.30 Start

ATTENDANCE

DIRECTORS	IN ATTENDANCE
Scott Baird Chair Cheryl Osborne Anne Wotherspoon Barbara Morgan Angie Keith (VC) Maggie Watterson (VC) Paul Geoghegan (VC)	David Sweetman CEO Jamie Frail Lloyd Sammeroff (minute taker)

Item		Action
1.1	Apologies Andrew Scoular Sophie Ashcroft Lorna Callan Robin McLaren Lynsey Wilson Maggie Conacher Rona Beattie	
1.1.1	Congratulations Sophie Ashcroft and Lynsey Wilson on the recent arrival of their new children	
1.2	Declarations of interest None	
2.1	Minutes of the previous meeting The board agreed that they were a true and accurate reflection of the meeting	
2.2	Matters Arising None	
3	Action Points from Previous Meeting Finance – DS was in the process of communicating the accounts, should be out next week.	

	<p>CO raised that there was no mention in previous minutes of her request of the independent report on performance to be provided to the board. DS informed the board that Andy Tennant will be at and present at next board meeting.</p> <p>Ethics Manual – PG / RB / CO / DS are to have a conference call but this as yet this has not been done and DS will arrange</p> <p>Core – Core continues to progress, currently scoping out phase 3 as discussed at the away day.</p> <p>Management Committee – it was discussed that the minutes of the meetings should be provided to the board.</p> <p>Anti-Doping – Nothing outstanding</p> <p>Strategic Plan – DS + RM to discuss this shortly and will report at the next board meeting, DS confirmed that some early consultation has already taken place.</p> <p>SHU Events – SHU Board meeting took place 18 March 2018. Management accounts for the Mens Euros in 2017 showed a loss.</p> <p>Risk Register – this will be covered later in the meeting</p> <p>Commercial Group – this will also be covered later in the meeting</p> <p>Charity arm – LW will pick this back up in May/June when back from maternity leave.</p>	
4	<p>Finance</p> <p>2017 Year End accounts show a surplus, this is with a heavier year in spend which is in relation to the international activity in 2017. The challenge for 2018 is sustaining a surplus.</p> <p>MW has arranged to meet up with Lloyd next week to discuss the accounts and budgets so she has a better understanding of these.</p> <p>The management accounts to 28 February were presented which showed a net deficit but this is in line with the budget which for the first year phased the international spend in line with predicted activity.</p>	
5.1	<p>Risk Register</p> <p>Previously DS had been asked to provide the register in a different format, he took Judo’s format but this ended up being the same information provided and so there was no merit in changing it from the current format. Currently input from Andy, Jamie, Paul and Lloyd identify the risks for the register but DS will use a weekly staff meeting to look at the register with the wider staff.</p>	
5.2	<p>FIH Update</p>	

	<p>DS gave an update on Pro-league and as Scottish Hockey is concerned until informed otherwise, the event will continue and the necessary preparatory work will continue. There is no financial risk to Scottish Hockey however after discussion it was accepted that there may be reputational risk to the sport if it does not go ahead therefore this should be included in the risk register.</p>	
5.3	<p>KPI Tracker</p> <p>The tracker is still showing many positives / successes however the main negative is that the Senior Women failed to reach their target at the Commonwealth Games. The men did well and was their best ever finishing result.</p>	
6	<p>Domestic Game update</p> <p>JF gave a departmental update particularly around Child Protection, Core and Workforce.</p>	
8.1	<p>DS gave an update on the following points:</p> <p>Commercial Activity – Nicola Pitticas has been appointed on a Part Time basis. She met with David for 4 hours today and is enthusiastic to start. She is known with the squads and delivered before for us. This is on an initial 12 month contract and will be reviewed after 12 months.</p> <p>GB – Challenges around availability of athletes as a clash of dates and times and there is a need for better equality on areas. There was a GB workshop on the elite coaching programme held in Stirling a few weeks ago which was well attended and our members were engaging.</p> <p>Chair Appraisal – The process needs to be looked at. All the board need to agree in principal and then look at the practicalities but it should not be just SB on his own but with the assistance of other members of the board.</p>	
8.2	<p>Management Committee</p> <p>The minutes of the previous meeting will be distributed to the board.</p>	
8.3	<p>Sportscotland Update</p> <p>Financial agreement has been signed and returned therefore we should receive the funds soon</p>	
9	<p>Executive Calendar</p> <p>Date of Next Meeting – 4 June AGM – 9 June</p>	
10	<p>AOCB</p> <p>None</p>	
	<p>Meeting Concluded at 20.40</p>	