

## MINUTES OF THE MEETING OF THE SCOTTISH HOCKEY BOARD ON 1 October 2018

Glasgow National Hockey Centre

18.30 Start

### ATTENDANCE

DIRECTORS	IN ATTENDANCE
Scott Baird - Chair Cheryl Osborne Robin McLaren Barbara Morgan Rona Beattie Angie Keith (VC)	David Sweetman CEO Anne Wotherspoon Lloyd Sammeroff – Minute taker

Item		Action
1.1	<b>Apologies</b> Andrew Scoular Maggie Conacher Vice President Sophie Ashcroft Paul Geoghegan Lynsey Wilson Lee Maclean – Sportscotland  Maggie Watterson has resigned from the board due to family and new work commitments.	
1.2	<b>Declarations of interest</b> CO advised that her daughter has moved clubs	
2.1	<b>Minutes of the meeting 4 June 2018</b> The board agreed that they were a true and accurate reflection of the meeting	
3	<b>Action Points from Previous Meeting</b> Audit Committee – A new committee needs to be created with interest in filling the position to be sought.  Ethic Manual – there needs to be a deadline for completion. DS will make a paper for the board in November with CO.  Strategic Plan – This is being sent to Sportscotland tomorrow and thanks was given to RM for his hard work and input in this. Thanks was also given to staff in their engagement with the plan and in general.  Risk Register – update in item 5  Commercial Group – A commercial consultant has now been appointed but the market is unsettled. She is working with some sponsors / partners and is to be invited to present at the next board meeting.	

	<p>Scottish Hockey Charity – LW is currently on maternity leave and so this is being held at present however a review is to be completed to identify what impact charity status would have if this was currently present.</p>	
4	<p><b>Finance</b>  Management Accounts for August were included as part of the board paper. We are still on track for a slight surplus for the year although it will be very tight.</p>	
5	<p><b>Risk Register</b>  KPIs are running in line</p> <p>Pro League – we have pulled out of the agreement with Pakistan. Our focus is now hosting the women’s Europeans in August 2019.</p> <p>GB V Belgium Anniversary Games – DS is to speak to GB re the system of appointing judges for this tournament.</p>	
6	<p><b>Performance Presentation</b>  AT gave a detailed presentation on intensions with:</p> <ul style="list-style-type: none"> <li>• High performance</li> <li>• Performance pathway</li> <li>• Staffing future</li> <li>• Eligibility criteria</li> </ul>	
8.1	<p><b>CEO Background Report</b>  Board would like to thank Kevin McNab for his contribution to Scottish Hockey for 20 years as a paid member of staff and 10 years as a volunteer and an international player.</p> <p>Thanks also to Gordon Shepherd for 30 years’ service to the sport.</p>	
8.2	<p><b>SHU Events</b>  Members of the board discussed restructuring the format of SHU Events to protect the interests of the organisations</p> <p>It was agreed that RM would write to the former board members of SHU Events, Peter Monaghan and Jacky Burnett, to thank them for their support of SHU Events.</p>	
8.3	<p><b>Board Composition</b>  SB will be stepping down as Chair after this years’ AGM on completion of term but will assist the new Chair</p> <p>A skills analysis on the board is to be done – in accordance with the strategic plan and there is a straight requirement for a Finance Director following MW’s resignation from the board.</p> <p>There will be a new recruitment drive for additional board members.</p>	
8.4	<p><b>Awards</b>  The board approve management to decide on the number and types of awards.</p>	

8.5	<p><b>Management Committee Update</b> The first meeting of the season has taken place.</p> <p>Para hockey is on the agenda.</p> <p>West district are trialling a lower level umpire course.</p> <p>Districts now have umpire targets – the feedback on this has been positive.</p>	
8.6	<p><b>Sportscotland update</b> The strategic plan is being sent to Sportscotland tomorrow and we will be presenting to them on 23 October.</p>	
9	<p><b>Executive Calendar</b> Next meeting 12 November but there may be another meeting before the new year to discuss the action points.</p>	
10	<p><b>AOCB</b> AK – The server that we have may need to be replaced and she is working with Lloyd looking at this</p> <p>RM – Thanks to all staff for all their efforts and engagement</p> <p>CO – There should be some social event held where the board can engage informally with the staff</p> <p>RB – It is positive to see good collaboration between Performance and Development.</p> <p>Meeting closed at 21:30</p>	