

## SUMMARY MINUTES OF THE MEETING OF THE SCOTTISH HOCKEY BOARD ON 28 SEPTEMBER 2020

ALL VIA VIDEO CONFERENCING.

18.30 Start

### VIRTUAL ATTENDANCE

DIRECTORS	IN ATTENDANCE
Robin McLaren - Chair Angie Keith Barbara Morgan Karin McKenny Stewart Gilmour Stephen Martin Justine Westwood Martin Shepherdson Wendy Justice	David Sweetman John MacKenzie (President) Kaz Cuthbert (Vice-President) Lindsay MacKenzie (sportscotland)

Item		Action
1.1	<b>Apologies, Congratulations and Introductions</b> Apologies were given from Jamie Carnegie and Lloyd Sammeroff (Minute Taker) The meeting was recorded to enable Lloyd Sammeroff to take minutes from the recording. Congratulations and welcome to their first meeting was given to Wendy Justice and Kaz Cuthbert as this is their first Board meeting.	
1.2	<b>Declarations of interest</b> None	
2.1	<b>Minutes of the meeting 24 August 2020</b> The minutes from the previous meeting were supplied to the Board in advance and were agreed to be a true reflection of the meeting.	
2.2	<b>Matters Arising</b> It was minuted at the last Board meeting that Barbara Morgan would be stepping down as a Director at the AGM 2020. However, she has since decided to continue until her term has concluded in 2021.  There were a number of other matters arising.	
3.1	<b>Membership Engagement</b> KM gave an update on the membership engagement project that will use an external consultant through a short listed procurement. This will be initiated in October 2020.	
3.2	<b>AGM Feedback</b> Our AGM was held on 3 <sup>rd</sup> September 2020 and DS thanked Lloyd and Paul for the work on the systems to facilitate the virtual AGM and now other sports are contacting us for advice on hosting their own meeting online. We had the highest	

	number of attendees at our AGM on record – by approximately 3 fold – and we will review next year whether it is feasible to host our 2021 AGM virtually.	
3.3	<b>Management Accounts</b> DS presented the accounts with the papers in advance of the meeting. He advised that it is a different year from normal and that <b>sportscotland</b> are funding all NGBs in survival mode during the COVID-19 pandemic.	
3.4	<b>Financial Options</b> The three financial risks highlighted at the AGM of Winning Students, sportScotland and membership income were explored in more detail and will be reviewed at the next Board meeting	
3.5	<b>Legal Fees Update</b> RM advised that since the week before the AGM, he has had to seek legal advice to successfully challenge legal threats to the Board and as a result has used Shepherd and Wedderburn who are our named solicitors. As a result the fees stand at £5700 + VAT.	
3.6	<b>Risk Register</b> This has not been reviewed for some time. However, two of the members of the Audit Committee – Richard Gray and Jill Croll – are experts in this field and so they will pick this up and review the approach. RM asked SG to ask if they would be willing to present at a future Board meeting.	SG
3.7	<b>Audit Committee</b> The committee are planning to meet this coming Thursday.	
3.8	<b>Return to Hockey</b> We are delighted that we now have opportunities for children and adults to be training and playing friendly matches. DS gave thanks and recognition to the work that LM and <b>sportscotland</b> have done to facilitate in enabling this to be the case. There remain challenges with facilities with a lack of consistency that facility owners are adopting for allowing our clubs to play. The Board had a good discussion on the return to play .	
3.9	<b>Chair and Director Recruitment</b> With RM due to stand down next year, the Board agreed to readvertise for the Chair position and recruit for Directors with expertise in legal and commercial.	
4.1	<b>Spirit of Hockey</b> DS provided a paper on the LX club to change its name and purpose and be the lead vehicle for Spirit of and Non representative Masters Hockey. His proposal was passed by the Board	
5.1	<b>President Update</b> JM submitted a report in advance	
5.2	<b>Sportscotland Update</b> LM welcomed KC and WJ to the Board and advised that if they needed any further understanding of anything to do with <b>sportscotland</b> to contact her.	
4.5	<b>AOCB</b> RM asked if any Director wishes any item on the agenda for future meetings to let him know.  No other AOCB and the meeting was closed.	