

MINUTES OF THE MEETING OF THE SCOTTISH HOCKEY BOARD ON 09 NOVEMBER 2020

ALL VIA VIDEO CONFERENCING.

19.00 Start

VIRTUAL ATTENDANCE

DIRECTORS	IN ATTENDANCE
Martin Shepherdson – Chair of meeting Robin McLaren – SH Interim Chair Angie Keith Barbara Morgan Karin McKenny Stewart Gilmour (part of the meeting) Justine Westwood Wendy Justice	David Sweetman John MacKenzie (President) Kaz Cuthbert (Vice-President) Lindsay MacKenzie (sportscotland) Lloyd Sammeroff (Minute taker)

Item		Action
1.1	Recording and Apologies After no attendee gave an objection to the meeting being recorded, the recording commenced and then apologies were given from Jamie Carnegie and Stephen Martin.	
1.2	Declarations of interest None, Lloyd has sent out the form for Board to complete and update the records of Board member's register of interest and the Board were asked to complete this within the next few days by MS.	
	Meeting being Chaired This Board meeting was the first being chaired by MS and he started by apologising that the format of the meeting will change slightly and not cover all items on the agenda as there are some more pressing items that have a greater priority to discuss at the meeting. Prior to the Board meeting there was a Director's meeting and there is another one planned on 23rd November to start looking at the Governance review which will be a regular item for the Board. They will also be reviewing the articles of association to establish areas for improvement with the view of having these approved at a future AGM. They will also be reviewing the current framework agreement to establish if it is fit for purpose, are the terms of reference correct and fit in with the articles of association. This will also tie in with the membership engagement project so that the members have a chance to feed in questions and comments around governance.	
	Staff on furlough DS provided an update on Furlough to the Board	

	<p>Membership Fees When the Board met in March it was agreed that fees would be frozen for the forthcoming season which was also communicated to the members during the AGM however we understand that the landscape has changed since then. The fees that we normally collect in October this and April the following year (ie 2021) all equate to the figure that is recognised in this year. We have been operating 2020 using as little of the membership income as possible to result in allowing us to more financial security for next year. The paper was presented on the membership fees and it was agreed that for members that fall within the adult category we would charge £20 for this season with the option for clubs that wish to pay £40 have the option with the difference being ring-fenced for a club/member project. No other category would change. The Board requested that total fees will be invoiced over two stages – November and March – to assist clubs with any cash flow issues.</p>	DS
	<p>Budget The Board asked for another paper to provide clarity on the impact on the change of membership fees will have on this and next year. DS will produce this in by the end of the week so that it can be discussed by Board in advance of the next Director’s meeting on 23rd November.</p>	DS
	<p>Masters The Board reviewed DS’s paper and agreed the MOU for Scottish Masters Hockey</p>	
	<p>President’s Update JM met with clubs to discuss their friendly matches. There was another management meeting and minutes will be available in the next day. A meeting was also had with the shortlife working group discussing their paper, they have returned with a new version which will be given to the Board within the next few days.</p> <p>JM raised concerns regarding the survival of Stepps Hockey Club and asked to ensure SH were inputting into the process.</p> <p>Indoor season is also cancelled and looking to engaging with clubs to decide on possible European places for indoor. Possibly run some Indoor competitions but not as a structured league. The EHF will take whoever the National Association put forward and this is being discussed this Thursday.</p>	
	<p>Sportscotland Update LM had IT issues during the meeting and the mic on her computer was not working but advised in the chat function of the meeting that she had no significant update to report on.</p>	
	<p>Membership Engagement MS will send a note round to the Board providing an update on this tomorrow.</p>	MS

	<p>Directors Recruitment AK,MS and WJ will be contacted by DS shortly to progress the Directors Recruitment</p>	DS
	<p>AOCB MS will write out to all Board members tomorrow to discuss all items from the agenda that were not covered in the meeting – including matters arising, member engagement etc to continue the discussion.</p> <p>AK raised a concern regarding a talent day held in Dundee. There was a further concern raised by the invitation process for the West Talent Day. The Board asked DS to request a report from Andy Tennant on the matter</p> <p>WJ asked to be shown the framework agreement and the District framework agreement – DS will circulate these within the next 2 weeks.</p> <p>RM thanked MS for chairing the meeting.</p> <p>The next meeting scheduled is 25 January but a meeting may be called in December if necessary. No other AOCB and the meeting was closed at 20:30.</p>	MS