**MINUTES OF THE MEETING OF THE SCOTTISH HOCKEY BOARD ON 13 SEPTEMBER 2021**

**ALL VIA VIDEO CONFERENCING**

**18.30 Start**

**VIRTUAL ATTENDANCE**

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| **DIRECTORS IN ATTENDANCE** | **ALSO IN ATTENDANCE** |
| Martin Shepherdson - ChairKarin McKennyWendy JusticeStewart GilmourStephen Martin | Colin Fraser (President)Kaz Cuthbert (Vice-President)Lloyd Sammeroff (Minute Taker) |

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|  | **Actions** |
| **Apologies**Justine Westwood, Gareth Tenner & Jamie Carnegie |  |
| **Domestic Season**Domestic hockey season started last weekend with National Competitions. All fixtures took place as planned apart from 2 teams from Kelburne Ladies which were covid related. |  |
| **Umpires and Officials Association**CF is continuing to work on assisting SH and those within the working group in establishing the association and he continues to update the Board via Teams on a regular basis. CF updated on what he considered any outstanding issues and asked for approval to continue to work with Greig Cunningham to resolve these. The Board agreed to continue support and agreed we need to soon update all members on this initiative and to help identify all members who are registered umpires to give them further information, and also keep all staff informedThere was further discussion around the name of the organisation and if it should include “Scottish Hockey” and this is still up for further discussions.The Board also felt that if it is established that SH should help run the election of the 4 office bearers. These posts should be made available for any umpire or official to put themselves forward.CF will liaise with GT to ensure the wording of the changes are in agreement before it is communicated back to Greig Cunningham and others. He will also liaise with the staff that would be effected – Jamie Frail, Michael McDougall and Colleen Reid.The Chair thanked CF once again for all his work on this. |  |
| **Governance Review**There were discussions around action points that are outstanding from previous discussions* Performance will have its own section within the document
* The Terms of Reference (TOR) for the CEO is to be reviewed, MS will ask JW to do this in relation to the Job Description
* MS will look at strategy TOR and will discuss with Jill Croll the Audit Committee TOR

MS will also liaise with WJ regarding outstanding action points from previous meetings and look to ensure these are fulfilled. One of these are the Post Olympic review and he will discuss this with SM. |  |
| **Kit Tender**This is still ongoing and the group are set to meet again tomorrow night |  |
| **Finance Update**We have only just recently received the latest Management Accounts and SG & MS will review these to discuss at the next Board meeting in 2 weeks’ time. We are trying to forecast our year end position. |  |
| **Junior World Cup – South Africa**Due to other teams’ withdrawal, we may now have the opportunity to participate in the U21 Women’s junior world cup in South Africa in December. Andy and Neil are working on the feasibility of this and will decide on next steps. |  |
| **AOB**Anne Wotherspoon has asked as part of her IAP role how we are recognizing Sarah Wilson and Martin Madden following the Olympics. SM will check what/when anything is being planned from a GB perspective and advise.World Cup Qualifier fundraising – the squads are looking into options to work on over the next few days. A meeting will be held with SG and Lloyd to review if there are any funds that we can set aside for themNAGS Coaches sign off – AT will be looking at completing these. KC & MS will speak separately about this.WJ asked about how NAGS staff are recruited, it was explained that at present we have vacancies for assistant coaching staff and applications are welcomed from anyone to apply for these roles. |  |
| **Meeting Closed**Meeting closed at 7.45pm  |  |