

# Scottish Hockey

## Financial Auditor Tender Document

### Who We Are

We are the national governing body for field hockey within Scotland.

Scottish Hockey leads the development, promotion and management of hockey in Scotland.

We are committed to growing participation at all levels and ensuring the sport remains accessible, welcoming, and sustainable for future generations.

### Legal Framework

Scottish Hockey Union Ltd is a not-for-profit, limited company by guarantee.

(Company number SC208125) and trades under Scottish Hockey.

Currently has 10 directors on its board (9 non-executive, 1 - CEO - executive) and employs 16 members of staff covering all areas of Governance, Performance and Development.

Turnover in 2025 was £1.9m, is VAT registered (VAT Number 139 2059 13) and is partially exempt for VAT.

Scottish Hockey is the 100% shareholder of subsidiary company – SHU Events Ltd (Company number SC216244). This company is mainly dormant and is used for approximately 1 event per year with a turnover of £80k approx.

### Finance Processing

We use SAGE accountancy software where all financial transactions are recorded.

Our financial year runs from 1 January until 31 December with all transactions processed in GBP by Senior Finance Officer, Lloyd Sammeroff.

Payroll services are provided through **sportscotland**.

## What we are looking for

### **Auditing for Scottish Hockey Union Ltd**

We require an annual audit of our year-end accounts - normally during February – to be signed off by members of the board at the following board meeting.

Fixed costs for 4 years (minimum).

Deadline for submission of proposal is 5pm on 15 May 2026

Submissions should be sent to [Finance@scottish-hockey.org.uk](mailto:Finance@scottish-hockey.org.uk)

## Other information

As part of this tender pack we have attached a copy of our signed audited accounts for 2025.

Should you require any further information please email [Lloyd.Sammeroff@sccottish-hockey.org.uk](mailto:Lloyd.Sammeroff@sccottish-hockey.org.uk) or telephone 0141 550 5999

